

BID APPLICATION 2026 – NATIONAL EVENTS

Bid for a National or CSI-W Event on the 2026 SASJ National Calendar

Please note: changes in date or venue once event is on the final approved calendar– must be sent to the National office – there is no guarantee that they will be accepted/approved.

EVENT:

Name of OC submitting Application:

Venue Details	
When was the venue last approved for National Events?	
Last SA National/FEI event held at the venue	
Any upgrades since the inspection?	
Any Changes to Arenas since the inspection?	
Venue Insurance	
OC/Venue will obtain the necessary government/JOC/Municipality approval	
Show Director	
Show Secretary	
Is there a Dedicated Show Office primary point of interaction between Organising Committee and athletes, should be centrally situated and easily accessible, recommended to consist of front of house / reception area and a back office	

DESIRED DATE OPTIONS – SASJ TO AWARD

FIRST DESIRED DATE OPTION	
SECOND DESIRED DATE OPTION	
OTHER DATE OPTIONS	
Other classes to be held at the event in all arenas	

PRIZE MONEY

Prize Money for the Event	
Sponsorship for the Event	
Guaranteed Prize Money for the SA Title or World Cup Qualifier Class	
Prize Money for any Series Classes	
Who will guarantee the Prize Money	
Main Sponsor of Event	<i>Please attach Letter</i>

FEI CALENDAR FEE 500CHF AND FEI ORGANISING DUES FOR THE EVENT 500CHF acknowledgement

Do you accept the FEI charges will be billed to this organization

Minimum Prize Money for Titles to be in the schedule.

ARENAS

Main Arena Size		Main Arena Surface	
Warm up for Main Arena Size		Warm Up Surface	
B Arena Size (if Applicable)		B Arena Surface	
B Arena Warm up Size		B Arena Warm Up Surface	
Are all the arena's enclosed			
FEI Requirements	1.The arena must be enclosed. While a Horse is in the arena during a Competition, all entrances and exits must be physically closed. 2. An indoor Competition arena must have minimum size of 1'200 m ² with a minimum width on the short side of 25 metres. An outdoor Competition arena must have a minimum size of 4'000 m ² with a minimum width on the short side of 50 metres.		
Other Arenas (if Applicable)			
Adequate Jury Box per arena			
Sound Equipment/Walkie talkies etc.			
Jump Equipment to the standard of FEI including Safety Cups for all arenas			
Adequate Water Facilities for Arena Maintenance			
Arena Maintenance Equipment			
Arena Surface Maintenance during the show			

VETERINARY/MEDICAL

Paramedic Services Used		Contact No	
Medical Room /Treatment Area		Reg No of Head Medical	
Horse Ambulance will be on site		Horse Screens will be on site	
Closest Veterinary Hospital			
Closest Hospital/s			
Farrier to be on Call and at venue for the Title class			

STABLES**'High quality and well-constructed' – safety is primary consideration. Cleaned/Disinfected prior to arrival of horses.****Good ventilation, lighting & water (with good pressure at all times). Systems and spaces for muck collection and regular disposal****Wash-down areas with adequate water supplies with good pressure. Fire precautions, procedures and plenty of 'no smoking' signs**

No of Permanent Stables at venue At least 3m x 3m with some bigger stables An adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.		No of Stallion Stables	
Other Stables available Please specify			
If Temporary Stables (Please specify timeline and specifications)			
No of Water Points at Stables		Other Stables Other available stables (Please specify) timeline and specifications if temporary	
MCP Testing Stables		Isolation Stables for FEI events	
Internal Stable Lights		Evacuation Plan, No Smoking Signs and Fire Extinguishers at the stables.	
Adequate Water points (no)		Wash Bays	
Lunging Arena		Sufficient Grazing Area for horses in hand	

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ABLUTIONS/HYGIENE

No of Ablution blocks at venue		Ablution at Stables	
Overall, No of Toilets at Venue		No per Gender	
Wheelchair accessible Toilet			
No of Toilets for Grooms		No Per Gender	
Grooms Ablutions (Showers etc. please specify <small>If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness. As much as possible in accordance with the FEI Organisers Guide, Point 4.7.2 - Facilities, Services & Conditions for Grooms</small>)			
Grooms' accommodation if applicable			

GENERAL

Sufficient (Dedicated) Parking for Trucks/Horse Boxes		Sufficient general Parking	
Fire Extinguishers around venue			
Evacuation Plan			
Catering Facilities			
Catering for Grooms			
Grazing Area for horses in hand			
Seating for Spectators			
Adequate Sun/Rain Shelter for spectators if needed			
Rubbish Bins & Removal Plan			

**NATIONAL SCHEDULES TO BE SENT IN THE SASJ FORMAT WITHIN REASONABLE TIME TO ALLOW FOR ATLEAST 7 WORKING DATES TO BE SUBMITTED FOR AUTHORISATION.
ALL OFFICIALS ON THE SCHEDULE NEED TO HAVE BEEN CONFIRMED BY THE OC.**

Final timetables must be sent in before the show, and no timetables to be changed daily.

OC has read the SASJ/FEI Regulations including Annexure D criteria for events, Annexure E criteria for Officials and Annexure I for medical.

Please provide a short brief and details you organisation – venue or Organising Committee has had in planning, organising, and staging major SA Titled Showjumping events in the last 2 years.

Comments/Additional notes/Motivations

TERMS OF REFERENCE

SASJ reserves the right to accept or reject any late or non-complying bids. Further, SASJ shall not be under any obligation to accept any complying bid (whether it is the highest or most attractive).

SASJ shall evaluate each bid submitted on whether it meets the minimum requirements that are set out in this document, SASJ and FEI Regulations and the SLA.

SASJ Council shall be free to take any decision it sees fit in its sole discretion, without any liability whatsoever to the Applicant and/or their respective Key Stakeholders.

Although legally non-binding, by submitting this application, the Applicant hereby certifies that this Questionnaire has been completed truly, accurately and to the best of its knowledge.

Link to FEI Organisers Guide: <https://knowledgebase.fei.org/>

Please submit a signed copy of the agreement to:

SA Show Jumping

tiffany@sashowjumping.co.za

Completed applications must be received by (FEI World Cups – 31st August 2025)
(National Events – 22 September 2025)

SIGNED AT _____ on _____ 2025.

For and on behalf of the OC/SHB

Name: _____ SIGNATURE: _____

SIGNED AT _____ on _____ 2025.

For and on behalf of the Venue Owner if different from the OC

Name: _____ SIGNATURE: _____