

14 April 2020

**To All members**

**NOTICE CALLING FOR AN ANNUAL GENERAL MEETING TO BE HELD ON THE 30 MAY 2020 AT 10:00 AT THE EQUIDOME 475 PAPENFUS DRIVE BEAULIEU ESTATE.**

The Annual General Meeting of the SAEF will be held as per the above date and time.

Please see below extracts from the constitution in specific **clause 20.4.10** if you want to discuss a specific topic (As there is no point for General) regarding the AGM please adhere to these clauses. **SHOULD ANY MEMBER WHO MAY SPEAK AS PER THE CONSTITUTION WISH TO SUBMIT A SPECIFIC TOPIC A WRITTEN SUBMISSION MUST REACH THE OFFICE NO LATER THAN 19 APRIL 2019**

**20 ANNUAL GENERAL MEETING ("A.G.M.")**

20.1 An A.G.M. shall be held once in every year, the A.G.M. shall be held no later than 3

(three) months from the end of the financial year and not more than fifteen (15) months after the date of the previous A.G.M.

20.2 Exco shall decide the date, time and place on which each A.G.M. shall be held.

**20.3 The following persons shall be entitled to attend and speak at the A.G.M:**

20.3.1 All members of Exco;

20.3.2 Not more than 1 (one) representatives of each of the Ordinary Members and the Athletes Committee, and 1 (one) representative of each Associate Member;

20.3.3 The Patrons;

20.3.4 All Honorary Life Members;

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CONSTITUENT MEMBERS: All Discipline Associations, Associate Members and Athlete's Commission & Provincial Federations

President: Adv Willem Edeling  
Vice President: Hannes van Aswegen  
Secretary General: Wessel Strauss  
Treasurer: Neil Smith  
Athletes' Rep: Nicola Sime-Riley

Legal:  
Discipline Associations Rep: Robert Lord  
Jaap Lotter  
Provincial Federation Rep: Sakkie van Niekerk  
Theresa Greyling  
Rosemary Bartlett  
Lead Coach:

Adv Johann Raubenheimer  
Robert Lord  
Jaap Lotter  
Sakkie van Niekerk  
Theresa Greyling  
Rosemary Bartlett

- 20.3.5 Invited individuals shall include the Auditor of the Federation;
- 20.3.6 A representative of any Committee of THE FEDERATION if that Committee is invited for a specific purpose by the Executive to address the Council;
- 20.3.7 The Chairperson of each of THE FEDERATION'S Sub Committees;
- 20.3.8 A representative of SASCOC;
- 20.3.9 Any equestrian participant who is duly registered with a Discipline Association and the FEDERATION may attend as an observer with no voice.
- 20.3.10 The Chairperson of the Judicial body.
- 20.4 The business to be transacted at an A.G.M. shall be:
- 20.4.1 To read the notice convening the Meeting;
- 20.4.2 To read and confirm the Minutes of the previous A.G.M, S.G.M. and General meetings, and to consider any matters arising therefrom;
- 20.4.3 To receive and consider the Annual Report of the President, for the period since the date of the previous A.G.M.;
- 20.4.4 To receive and consider the report of the Treasurer and to adopt with or without modification, the audited Annual Financial Statements for the period since the date of the previous A.G.M., provided that if not so adopted the Annual Financial Statements shall stand for consideration and adoption, with or without modification, or rejection by the National Council at its following meeting or by the Exco in terms of the decision of the A.G.M.
- 20.4.5 To appoint the auditors of THE FEDERATION to hold office until the next A.G.M.
- 20.4.6 To receive and consider the reports of Committees regarding their activities for the year.
- 20.4.7 To receive and consider the reports of the Judicial body.
- 20.4.8 To consider and to adopt with or without modification, or to reject any recommendations of Exco.

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20.4.9 To consider all nominations by Exco of persons to be Patrons or Honorary Life Members and to accept or to reject any such nomination.

**20.4.10 To discuss and consider any further matters of which 20 (twenty) days written notice has been given.**

20.5 Notice of each A.G.M. shall be sent to all the Members, Exco members, Patrons and Honorary Life Members not less than 30 days prior to the date of the A.G.M.

20.6 Not less than 14 (fourteen) days prior to the date of any A.G.M., copies of the Agenda for that A.G.M. and the Annual Financial Statements for the financial year preceding the date of the A.G.M. shall be disseminated to all Members, Exco members, Patrons and Honorary Life Members by post, and/or by hand, and/or by fax, and/or by electronic mail.

Kind Regards



Wessel Strauss

Secretary General

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